

Heart of America, BSA North Star District Internet Recharter 2022-2023



NEW this Year

- ✓ Internet rechartering opens August 1, 2022.

- ✓ Login to Internet Advancement – No access code needed
 - Key 3 and Key 3 Delegate (assign in my.scouting.org) will automatically have access

- ✓ The Unit will have the ability to upload documents into the renewal system before submitting.

- ✓ Payment can be made through ACH, Credit Card or pay at Council.



NEW this Year

- ✓ Once submitted, the Key 3 and Key 3 Delegates will receive an email requesting a digital signature. If necessary, the CC, UL, and Key 3 delegate may sign on behalf of the COR.

- ✓ The renewal processor does NOT have the ability to enter YPT dates into a person's profile.
 - The unit can submit the renewal, however, it will not auto-post. Will be verified by council. Completed YPT certificates can be uploaded to the individual and submitted with renewal.

- ✓ Requirements
 - Must have 5 or more paid youth
 - Register with less than 100 youth
 - Cannot have a drop of 50% or 25 or more youth
 - Must have a change in membership from the previous year
 - Youth Protection Training



NEW this Year

- ✓ National Registration Fee for Youth - \$75 (*\$3 increase from 2021*)
 - ✓ Brings total registration fee, with council fee, to \$114 for youth
- ✓ National Unit Registration Fee - \$100 (*\$25 increase from 2021*)



SAME as last year

- ✓ ALL ADULTS must complete Youth Protection Training.
- ✓ ALL NEW ADULTS must have Background Authorization
(last page of Application).
- ✓ Council Program Fee - \$39
- ✓ National Fee for Adults - \$45
- ✓ Free Rank Advancements for all Scouts.
- ✓ Registration Fee Assistance (up to 50%) Contact district professional for assistance opportunities and application information.
- ✓ TROOPS – Recharter must be turned in and processed prior to Camp draw in mid-November.



SAME as last year

SCOUTPAY

MEMBERSHIP PAYMENT PORTAL

Choose a single one-time payment or spread out payments over 2, 3, or 4 months.

August – November



SAME as last year

Only for New Scouts

NEW-MEMBER JOINING FEE

ONE-TIME

\$25

TO JOIN

Same flat fee no matter when you join during the year. (no prorating)
New members pay joining fee in addition to membership fee.



No joining fee for adult volunteers, Exploring participants, participants previously registered in any BSA program, or those transferring from one program to another.



Steps in successful completion of Recharter

STEP 1 - Pre-Charter Renewal Preparatory

Items
STEP 2 - Internet

Rechartering
STEP 3 - Finalizing

Rechartering
STEP 4 - Post-Charter Renewal
Validation



STEP 1 - Pre-Charter Renewal Preparatory Items

Review Internet Recharter 2.0 User Guide

- View online video tutorials (*located under Internet Rechartering on HOAC website*)
- Conduct a membership inventory.
- Identify the unit renewal processor.
- Meet with the IH to confirm relationship with unit and sign the Annual Charter Agreement.
- Confirm all adults have current Youth Protection Training (YPT).
This would also include adults whose or YPT will expire prior to October 31.



STEP 1 - Pre-Charter Renewal Preparatory Items

• Confirm ALL DIRECT CONTACT LEADERS ARE FULLY TRAINED for their registered position.

Direct Contact Leaders include:

CM – Cubmaster

SM – Scoutmaster

NL - Venture Crew Advisors

LL, TL, DL, WL - All Den Leaders

- Determine changes to KEY UNIT LEADERSHIP. Identify replacements and/or additions.
- Collect registration and Scout Life fees including receipts for payments made through ScoutPay.
- Collect applications for any new youth that are not included on roster.
- Collect applications and YPT certifications for any new adults that are not included on roster.



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STEP 2 - Internet Rechartering

- Can only be accessed by Key 3 and Key 3 delegates.
- Once logged into your account, click on Recharter
- Load roster and start editing.
- Final step - you will be asked to proceed to payment. Here you have the option to pay with a credit/debit card (3% service fee), ACH (\$1 fee) or Pay at Council. Payments made through ScoutPay system will still be included in total. You will need select Pay at Council and make adjustments on the paper copy and include a copy of each receipt.



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STEP 3 - Finalizing Rechartering

✓ District Turn-in Dates

- September & October Roundtables,
Council Office by Appointment with District Executive

✓ Review and Validation

- Unit Commissioner, District Executive or district designee will review all charters, make corrections, obtain additional documents, verify fees, and arrange to turn them into the council registrar.
- Once received by the Registrar's office, they will be checked again and your payment will be processed.
- Any charter deemed defective will be returned to the District Executive for corrections.
- Charters not completed prior to February 1 and posted in the my.scouting.org system will result in a dropped unit. Dropped units cannot recharter online beginning February 1, 2023, and the unit advancement will be turned on off.



Steps in successful completion of Recharter

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STEP 4 - Post-Charter Renewal Validation

- Once the charter is posted, the unit will need to do another membership inventory.
DO NOT use Scoutbook to verify your roster!



3 Ways for Families to Pay

✓ Traditional Recharter

- Unit collects and manages all fees

✓ Families pay individually through ScoutPay membership payment portal.

- Features:
 - * Easy Payment System
 - * Monthly Options (1x / 2x / 3x /4x)
 - * Recurring Payments (August – November)

✓ Registration

Assistance

- Unit submits Registration Assistance Form to DE. Forms are approved by Travis Rubelee (Director of Field Service) and returned to DE.



2022-2023 Fees

EFFECTIVE



FOR ALL
NEW
MEMBERS

\$114



NATIONAL \$75/YR
COUNCIL \$39/YR

Participants in kindergarten through age 20.



NATIONAL \$45/YR



Participants age 10 - 20.

\$84



NATIONAL \$45/YR
COUNCIL \$39/YR



All registered adult volunteers in unit and non-unit positions. (Volunteers with multiple registrations will continue to pay for only one position).

NEW-MEMBER JOINING FEE

ONE-TIME

\$25

TO JOIN

Same flat fee no matter when you join during the year. (no prorating)
New members pay joining fee in addition to membership fee.



Required Unit Membership

- ✓ Executive Officer / Institutional Head (IH)

Can be any position in the unit (but must pay the registration fee for an additional position).

- ✓ Chartered Organization Representative (COR)

Can also serve as the Committee Chair (CC) or a Committee Member (MC).

- ✓ All other leader positions...one person...one job.



Required Unit Membership (Cub Scouts)

- ✓ Institutional Head (IH) – *no application or fee*
- ✓ Chartered Organization Representative (COR)
- ✓ Committee Chair (CC)
- ✓ Cubmaster
- ✓ ~~(CM)~~ Committee Members (MC) – at least 2
- ✓ Den Leader (LL, TL, DL, WL) – at least 1
- ✓ Youth Members - at least 5
- ✓ Must have one (1) Lion/Tiger Adult Partner for every Lion/Tiger Cub – *No fee for partner positions*



Required Unit Membership (Cub Scouts)

- ✓ Must have one (1) Lion/Tiger Adult Partner for every Lion/Tiger Cub – *No fee for partner positions*
 - No Fee or application required
 - They may register in another leader position with fee, application, background and YPT.
 - **If the Adult Partner's physical address is different from the Youth**
 - Adult application required
 - Youth Protection Training is required
 - No Fee is charged



Required Unit Membership (Cub Scouts)

✓ **IMPORTANT** - Webelos Crossover

- Encourage Webelos re-register with the Pack and then transfer to the Troop when the Arrow of Light (AOL) paperwork has been turned in to the Council.
- Make sure any Webelos crossing over have their Arrow of Light paperwork turned in at the Council **BEFORE** registering with a Troop.
- If they register with the Troop prior to turning in the AOL paperwork to the Council, they **CANNOT** earn the AOL – this is a mistake that cannot be undone!



Required Unit Membership (Scouts BSA & Crews)

- ✓ Institutional Head (IH) – *no application or fee*
- ✓ Chartered Organization Representative (COR)
- ✓ Committee Chair (CC)
- ✓ Scoutmaster (SM), Crew Advisor (NL)
- ✓ Committee Members (MC) – at least 2
- ✓ Youth Members – minimum of 5



Required Unit Membership (Scouts BSA & Crews)

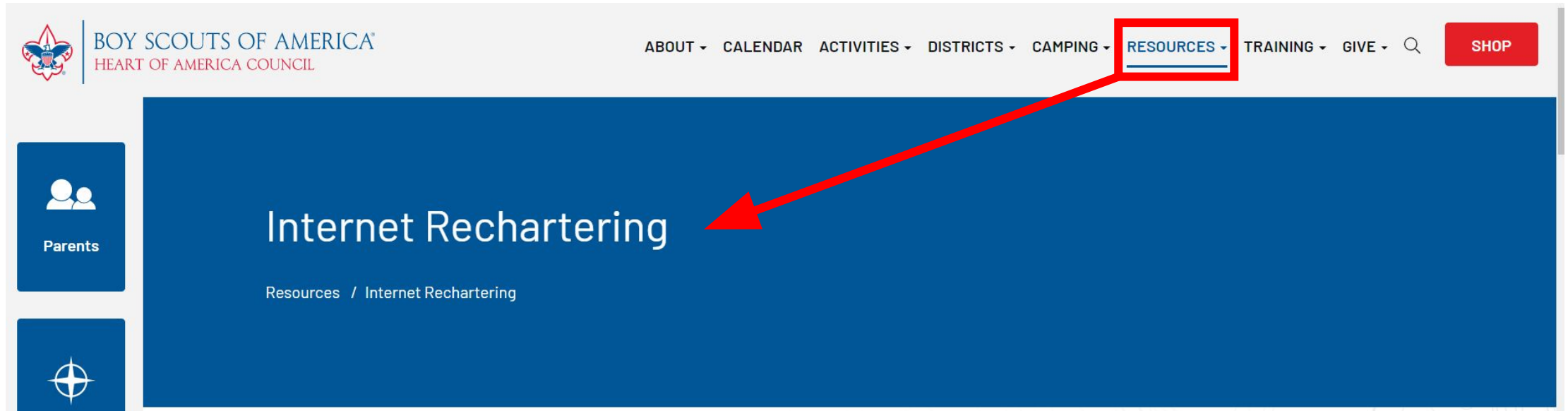
- ✓ All Venturers age 18-20 must complete:
 - Adult application including disclosure form
 - Youth Protection Training
 - Position Code – Crew – Venturing Participant (VP)



**WHERE CAN I FIND MORE
INFORMATION?**

To access:

www.hoac-bsa.org/internet-rechartering



Internet Rechartering

Resources / Internet Rechartering

THE VALUE OF SCOUTING

Families today have many options, but only Scouting provides a safe and fun atmosphere where a kid can be a kid all while preparing them to become an even better adult. Scouting is not only an investment in your child, but it's also building a better Kansas City!

- [2022-2023 Membership Fee Overview](#)
- [2022-2023 Membership Fees By Months](#)
- [ScoutPay Overview](#)





HEART OF AMERICA COUNCIL

INTERNET RECHARTERING 2.0



How to Recharter As A Unit

New this year, all units will recharter using the new Internet Rechartering 2.0 module. Using this traditional recharter model, the unit will collect all fees from families.

How it Works:

A representative from each unit will be identified as the *renewal processor*. This individual will log-in to the Internet Rechartering 2.0 module to complete the unit's charter through the BSA's Internet Advancement portal. The process will identify returning members, add new members and update information for unit members.

How to Renew Your Charter:

- The unit leader, chartered organization representative, committee chairman, or unit designee logs on to start and complete the process
- Once completed, print the charter and payment page and bring to the Heart of America Council Service Center for processing
- Be sure to submit your charter and include all new member applications, the correct fees (one check or unit account authorization)
- You can also contact your District Executive for help or to submit or collect your unit's recharter

[Recharter Now](#)

Rechartering Resources:

- [2022-2023 Recharter Guidebook](#)
- [2022-2023 Recharter FAQ](#)
- [2022-2023 Recharter Video Tutorials](#)
- [Background Check Authorization \(Required for Every Leader\)](#)
- [Recharter Now](#)



Heart of America, BSA | North Star District Internet Recharter

VIDEO TUTORIALS





ScoutPay

Using our council exclusive ScoutPay option, families can login and pay for their yearly Scouting membership individually.

ScoutPay is a convenient and easy way to enjoy the Scouting adventure and manage your yearly membership dues. Families can make a one-time payment or spread out payments over 2,3, or even 4 months.

If your family chooses to use our ScoutPay option, remember to notify your unit's recharter representative and submit your receipt in order to be included in your unit's 2022-2023 recharter.

[Enroll in ScoutPay](#)



Internet Rechartering 2.0

User Guide

 Cub Scouting Youth grades K-5	 Scouts BSA Youth 11-17 years old	 Venturing Co-ed 14-20 years old	 Sea Scouting Co-ed 14-20 years old	 Exploring Co-ed 10-20 years old
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What is included in the User Guide?

- ✓ How to Open Recharter
- ✓ Loading the current roster
- ✓ Update membership information
- ✓ Adding a New Member
- ✓ Uploading a Group of Documents into the Renewal
- ✓ Inviting New Member into the Unit
- ✓ Removing members from the Recharter
- ✓ Options of paying online or printing and bringing directly to Council



QUESTIONS?

